

Lincoln Gem & Mineral Club

P.O. Box 5342
Lincoln, NE 68505



Proudly Presents it's

42nd Annual Gem and Mineral

SHOW

"Wonders of the Century"

March 25, 26, 2000

**Pershing Auditorium
225 Centennial Mall South
Lincoln, Nebraska**

Special Lizzadro Museum and Petrified Wood Displays,
Gemstones, Jewelry, Minerals, Fossils, Jewelry Making
Supplies, Jewelry Making and Gem Cutting Demonstrations,
Illustrated Lectures and Programs, Educational Activities for
Children and Adults, Educational Materials for Teachers and
Students, and much more.

Show Hours:

Saturday, 9:00 – 7:00

Sunday, 10:00 -- 5:00

Admission:

Adults: \$4.00 (one day pass).

Adults \$6.00 (two day pass).

Children (under 12),

Free with adult sponsor.

>>>>> Valuable Coupon, Save \$1.00 <<<<<

Bring this coupon with you. It will entitle the bearer and each adult in the group to a \$1.00 discount from the general admission price of \$4.00 or 2-day pass of \$6.00.



**Lincoln Gem & Mineral Club, 42nd Annual Show
Pershing Auditorium, Lincoln, Nebraska
March 25, 26, 2000**



Lecture Programs

Saturday March 25, 2000- Hours 9 AM to 7 PM

- 9:30 am Russell Kemp-**Cameos and Cameo Artistry**
11:00 am Robert Fixter-**How to Buy Colored Stones**
1:00 pm Doris Kemp-**Antique and Art Collectors Jewelry**
3:00 pm Charles & Karen Messenger-**Adventures in Australia**
4:30 pm Roger Pabian-**Latest Development in Agate Research**

Sunday, March 26, 2000--Hours 10:00 AM to 5:00 PM

- 11:00 am David Heffelbower-**OPALS**
1:00 pm Charles & Karen Messenger-**Adventures in Australia**
3:00 pm Roger Pabian-**Latest Development in Agate Research**

Dealers

West Side Agates, Ames Iowa
Prisma Enterprises, Timnath, Colorado
Francina Maria Designs, Auburn, Kansas
PJ Andrist's Rocks, Bandon, Oregon
J,J & L Rocks & Minerals, Hickman, Nebraska
Simons, Lincoln, Nebraska
Custom Gems, Omaha, Nebraska
Peterson's Rock & Gems, Oakland, Nebraska
Lentz Lapidary Inc., Mulvane, Kansas
Schooler's Minerals & Fossils, Blue Springs, Missouri
Teton Gems, Boise, Idaho
Rusty's Minerals, Decatur, Illinois
Jaynes, Columbia, Missouri
Crystal Singers, Lincoln, Nebraska

Program

Lincoln Gem & Mineral Club



42nd Annual Show

“Wonders of the Century”

March 25 - 26, 2000

**Pershing Auditorium
226 Centennial Mall South
Lincoln, Nebraska**

President's Welcome

Welcome to Lincoln Gem and Mineral Club's 42nd Annual Show. We hope that you enjoy the show, it's many beautiful and educational displays, outstanding dealers, interesting demonstrations, the fun and activities at the Junior Booth. Our club's members work year round to plan an extravaganza of gems, minerals, fossils, displays and speakers that will appeal to young and old alike. I thank the entire committee and all who participate, especially our visitors who make it all worth while. Enjoy!

Edward Ridge, President

Show Chairman's Message

On behalf of the Lincoln Gem and Mineral Club I would like to welcome you to our 42nd Annual Gem and Mineral Show. We hope you will enjoy the many displays of earth's treasures. Some are formed by nature and others are enhanced by man. The exhibits are done with tender loving care and many hours of work. There are dealers from many states so you may purchase their wares, several demonstrators to show and tell about our hobby, and programs to teach about the gem and mineral field. Enjoy yourself. See you at our 43rd show next year.

John Harrison, Chairman

Your Show Committee 2000

Show Chairman - **John Harrison**
Dealers - **Jerry Moore**
Publicity - **Roger K. Pabian**
Floor Plans & Set-up - **Francis Belohlavy**
Assistant Floor - **James Atkins**
Special Features - **James Marburger**
Security & Ticket Sales - **Vera M. Lyman**
Ribbons & Recognitions - **Kevin Schwartzman**
Displays - **Edward Ridge**
Junior Activities - **Kay Jurgens**
Lecture Programs - **Grant Bennett**
Selling Demos & Breakfast - **Susy McMahan**

Featured Exhibits

Lizzadro Museum of Lapidary Arts, Elmhurst, Illinois - Russ Kemp
Art Collectors Jewelry - Doris Kemp
Petrified Woods - Norman Balliet
Gems of the Centuries - Robert Fixter
Trailside Museum - David Nixon will have educational materials and publications and will treat us to 'Flint Napping' demonstrations during the show.
Nebraska State Case - Featuring State Gemstone, State Rock and State Fossil (tooth only)
AND MANY OTHER DISPLAYS

Demonstrators

Working Lapidary - Roger Pabian & The SCC Students of Lapidary
Metalsmithing - Judith Bay and Jayne Beers
Bead Working - Nebraska Bead Society
Stained Glass Pictures - Michelle Crawford
Arkansas Quartz Crystals - Kenneth Kramer
Carving on Rock - Connie McCartney

Selling Demonstrators

OPALS & Opal Cutting - David & Billie Heffelbower
Painting on Rocks & Shells - Mary McCartney
Wire Wrapping - Amy Walker
Fine Bead Stringing - Charlene Zweerink
Arizona Petrified Wood - Pat Akins

Activities

LGMC youth booth has Rock Races, Fossil search and Activity Tables.

GEM DIG - Find your own gemstones.

HOST BOOTH - Membership and Information.

Mark Your Calendars NOW!!

Lincoln Gem and Mineral Club's 43rd Annual Show
Pershing Auditorium, March 24 - 25, 2001

Lincoln Gem and Mineral Club, Inc.

Lincoln, Nebraska

it takes great pleasure in presenting to



This Award of Appreciation

for the participation in the

42st Annual Gem & Mineral Show

March 25 and 26, 2000

Eduard Pledge

PRESIDENT

John Harris

Show Chairman

Saturday: 3-25-00

Total paid attendance = 1000

Complimentary Tickets = 22

(17 = KFOR 5 = Roger P.)

Groups = (Ratio = 1 adult per 5 children)

8 = Scout Troop #128 Leaders = Sherri Cunningham
Sandy Sullivan

5 = Scouts #69 Leader = Miriam Wallick

3 = Girl Scouts #69 Leader = Jammy Miller

6 = Girl Scouts #69 Leader = Jammy Miller } came @ 2
different times

7 = Cedars Leader = Brian Olmer

504 Registered for discount coupons for year 2001 Show!

Sunday: 3-26-00

Total paid attendance = 555 *(+ 26)

Complimentary Tickets = 13

(9 = KFOR 2 = Roger P 2 = Lisa L)

* 26 (of 31) Two-day tickets returned

Groups = (Ratio = 1 adult per 5 children)

3 = LRC Leader = Jackie Grams

3 = Cub Scouts - ^{Pack} #16 Leader = Rick Shelburne

3 = LRC Leader = Dannis Murphy

269 Registered for discount coupons for year 2001 Show!

Discount Coupons	Saturday	Sunday
Postcards - (mailed)	289	180
Journal Ad	82	44
Daily Nebraskan	18	4
Flyers	80	43
Other (web pg.)	8	
	1	
	2	
	480	271

6 Post cards returned = (no forwarding/insufficient address)

Chairman - John Harrison

Security = Harry Stewart (Nights)

Fri. night - 8pm to Sat. 8AM - 12 hrs @ \$15.00/hr

Sat " 7pm to Sun 8AM - 13 hrs \$375.00

(2 Complimentary Show Tickets

2 Complimentary Breakfasts

Don Young (Days)

Sat = 9AM - 7pm - 10 hrs @ \$20.00/hr

Sun = 10AM - 5pm - 7 hrs \$340.00

All coupons, etc returned to Phyllis Parks, Treasurer

Discount labels for 2001 Show with Secretary, Vera Lyman

for 2001 mailing

(Sat)	Beginning Jkt	Ending Jkt	
4.00	2233002	2233485	483
3.00	0018729	0019209	480
2-day pass 6.00	9781002	9781008	6
5.00	4846003	4846034	31
(Sun)			
4.00	5505185	5505469	284
3.00	7070604	7070875	271
			<u>1,555</u>

Comparison:

Attendance

Gate Receipts

	Attendance	Gate Receipts
1993	1,799	\$ 3,236.00
1994	1,807	4,440.00
1995	1,895	4,608.00
1996	2,164	4,701.00
1997	1,592	3,755.00
1998	1,560	3,682.00
1999	1,351	4,623.00
2000	1,555	5,512.00 + (3.00)

42nd Annual Show:

Saturday - March 25, 2000

9:00 AM - 7:00 P.M.



Regular Admission = \$4.00

Beginning Tkt = 2233002
Ending Tkt = 2233485



Discount Admission = \$3.00

Beginning Tkt = 0018729
Ending Tkt = 0019209

2-Day Pass Tickets

\$6.00

\$5.00 w/ coupon

Keep



Beginning Tkt = 9781002
Ending Tkt = 9781008



Keep

Give



Beginning Tkt = 4846003
Ending Tkt = 4846034



Give

>>>>> Valuable Coupon, Save \$1.00 <<<<<<

Bring this coupon with you. It will entitle the bearer and each adult in the group to a \$1.00 discount from the general admission price of \$4.00 or 2-day pass of \$6.00.



Lincoln Gem & Mineral Club, 42nd Annual Show
Pershing Auditorium, Lincoln, Nebraska
March 25, 26, 2000



Sunday - March 26, 2000

Admission:
Adults: \$4.00 (one day pass).
Adults \$6.00 (two day pass).
Children (under 12),
Free with adult sponsor.



Regular Admission = \$4.00

Beginning Tkt = 5505185
Ending Tkt = 5505469

MAR 26 PAID



Discount Admission = \$3.00

Beginning Tkt = 7070604
Ending Tkt = 7070875

MAR 26 PAID

\$1.00 This Coupon Good for One Dollar \$1.00
toward an
Adult Admission of \$4.00 or a Two Day Pass of \$6.00



Lincoln Gem & Mineral Club's
42nd Annual

Gem and Mineral Show

March 25, 26, 2000
Pershing Auditorium
226 Centennial Mall South, Lincoln, NE

Saturday, 9:00 to 7:00----Sunday, 10:00 to 5:00

\$1.00 Coupon Good for all Adults in your Party \$1.00

Free!

Lincoln Kids!

Quarterly - Please Take One

Print Run: 24,000

Year 7 No. 1 Spring 2000



Lincoln Gem and Mineral Club

The 42nd annual show of the Lincoln Gem and Mineral Club, Inc. will be Saturday and Sunday, March 25 and 26 at the lower level of Pershing Auditorium. Hours are 9-7 on Saturday and 10-5 on Sunday. Admission for children under 12 years of age is FREE (must be accompanied by an adult). Admission for everyone 12 and older, \$4.00. A two-day pass is \$6.00. For educational groups, such as scouts, 4-H Clubs, a science class or any other class, plus admission is free for the leaders. There must be one leader for every 5-6 youth.

The Youth Booth, which is run by youth members of the Lincoln Gem and Mineral Club, features rock races, a fossil dig, a gem dig, an activity table and prize spin wheels. There are hands-on displays and other educational displays. Demonstrators will cover things such as working with opal and flint-knapping. Special displays will include items from the *Lizzardo Museum of Lapidary Art* in Elmhurst, Ill. One will be a display of cameos made from shells and stones. There will also be a petrified wood display. Dealers will be selling fossils, mineral specimens, faceted stones, all kinds of rocks, polished stones, jewelry, beads, rock-cutting material, items made from rock, and lapidary material. For more information about the rock show, contact Kay Jurgens at 786-2756, Phyllis Parks at 476-6798, or John Harrison at 792-2337.

For information about your family joining the club, contact the Junior member leader, Kay Jurgens, at 786-2756. The Lincoln Gem and Mineral Club meets on the 4th Saturday of the month, September - May. Special events include a Halloween and Christmas Party. An annual rock swap is held in January. Club activities include monthly programs and occasional field trips.

In "Focus"

March 19, 2000 (Sunday)

(Lincoln Journal-Star)

Gem & Mineral Show at Pershing

Visitors to Lincoln Gem & Mineral Club's 42nd Annual Show will be able to view antique cameos and antique jewelry from the collections of the Lizzadro Museum of Lapidary Arts, Elmhurst, Ill.

The show, Saturday and next Sunday, will be at Pershing Auditorium, 226 Centennial Mall South

Russ Kemp of the Lizzadro Museum will present a program: "Cameos and Cameo Artistry" at 9:30 a.m. Saturday and Doris Kemp will present a program: "Antique and Art Collector's Jewelry" at 1 p.m. on Saturday.

Show hours are 9 a.m.-7 p.m. Saturday and 10 a.m.-5 p.m. next Sunday. Admission is \$4 for one day; \$6 for two. Children under 12 are free with adult sponsors. Scout troops, explorers, and school groups are admitted free as groups with adult sponsors.

Next Sunday

Sunday Evening Jazz, Peter Bouffard, guitar, John Carlini, piano, 6-9 p.m., The Oven Restaurant, 201 N. 8th St. 475-6118.

UNL Faculty Artist, Scott Anderson, trombone, 3 p.m., Kimball Recital Hall, 11th and R streets. Free.

The Upper Room: His Other Bank, rock, 7 p.m., 7th Street Loft, 504 S. Seventh St. 327-0382.

Ring in the New Year, Sonos Handbell Ensemble, Abendmusic concert, 7:30 p.m., First-Plymouth Congregational Church, 20th and D streets. Admission. 476-9933.

Gem and Mineral Show, 1-4:30 p.m., Pershing Auditorium. Admission. 441-7500.

"Inspace," avant-garde performance group Howlooseanation with Paul Pearson, 8 p.m., 7th Street Loft. Admission. 473-2733.

"Children of Eden," 2 and 7 p.m., Lincoln Community Playhouse, Mainstage. Admission. 489-7529.

"Driving Miss Daisy," 2:30 p.m., Star City Dinner Theatre. Admission. Dinner available. 477-8277.

Christian Irish artist Michael Card, 7:30 p.m., College View Seventh-day Adventist Church, 48th and Prescott streets. Admission. 486-2508.

NEARBY

Today

14th Annual Czech Concert, 2 and 7 p.m., Heckman Auditorium, Doane College, Crete. Free. (402) 826-8589.

"The Curious Savage," comedy, 2:30 p.m., Hastings Community Theatre, 514 S. Fourth Ave., Hastings. Admission. (402) 463-1500.

"Hi Hat Hattie," musical tribute to Hattie McDaniel by Kansas City jazz singer Sharon Thompson, 3 p.m., Brownville Concert Hall, Brownville. Admission. (402) 825-3331 or (402) 274-3661.

"God's Favorite," 2 p.m., Kountze Memorial Theatre, Mahoney State Park, Exit 426 off interstate 80. Admission. (402) 944-2523.

Wednesday

Omaha Home and Garden Expo, music by The Supremes, 6:30 and 8 p.m., Omaha Civic Auditorium, Music Hall stage, 1804 Capitol Ave., Omaha. (402) 444-4750.

On Calendar Page "This Week"

In Focus

"WONDERS OF THE CENTURY"

42nd Annual Gem & Mineral Show

Areas of Interest:

- Special Lizzadro Museum & Petrified Wood Displays
- Gemstones
- Jewelry
- Minerals
- Fossils
- Jewelry Making
- Gem Cutting Demonstrations
- Educational Activities
- Educational Materials for teachers & students
- And Much, Much More!

March 25th & 26th
Pershing Auditorium



RECEIVE \$1 OFF

Admission with this coupon



Admission:

Adults: \$4 (One Day Pass)
Adults: \$6 (Two Day Pass)
Children under 12: FREE
(With adult sponsor)

Hours:

Saturday, March 25th
9 am-7 pm
Sunday, March 26th
10 am-5 pm

Saturday

Gem and Mineral Show, 9 a.m.-7 p.m., Pershing Auditorium, 226 Centennial Mall South. Admission. 441-7500.

Downtown Dave and Papa Bob, guitar duo, dobro and mandolin, 8 p.m., Barnes and Noble SouthPointe, 2910 Pine Lake Road. 421-7979.

Harry Belafonte, concert, 8 p.m., Lied Center for Performing Arts, 301 N. 12th St. Admission. (800) 423-3231 or 472-4747.

"Inspace," avant-garde performance group Howlooseanation with Paul Pearson, 8 p.m., 7th Street Loft. Admission. 473-2733.

"Children of Eden," 7:30 p.m., Lincoln

Recommended Operating Guidelines

Annual Gem and Mineral Show

Lincoln Gem and Mineral Club, Inc.
P.O. Box 5342
Lincoln, NE 68505-0342

All members of Show Committee working together and interactively (with support from all Club members) where appropriate for a successful show.

ROG Show Meeting

April 12, 2000
7:00 p.m.

Jerry Moore home
2305 S. 35th Street

Chairman - John Harrison
Phyllis Parks
Vera Lyman
Roger Pabian
Jerry Moore
Francis Belohlavy
Jim Marburger

GENERAL

- I. Show location contracts procured three to five years in advance.
- II. Immediately after the closing of a show
 - A. New Show Chairperson -
 - 1. appoints Dealer Chairperson
 - 2. appoints Publicity (Advertising) Chairperson
 - 3. In next several months, appoints entire committee
- III. September of year prior to Spring Show:
 - A. Show Chair and Publicity Chair decide on Show Theme and design Show flyers

DUTIES
OF
CHAIRPERSONS

- I. Show Chairperson: "Theme of Show"
- A. Coordinate Show facility
 - B. Procure liability insurance
 - C. Set up Show budget
 - D. Appoint any/or all Committee chairs
 - 1. Dealer
 - 2. Advertising - Publicity
 - 3. Floor
 - 4. Demonstrator - selling/non-selling
 - 5. Special Feature display
 - 6. Displays
 - 7. Educational Lectures/Shows
 - 8. Juniors
 - 9. Awards (Ribbons, Recognition)
 - 10. Ticket Sales
 - 11. Security
 - 12. Treasurer (club/Show)
 - 13. Show secretary
 - 14. Facility contracts

15. Food
 16. Club Booth
 17. Show Handouts/Programs
 18. Raffle
 19. Silent Auction
 20. Handout Program - Advertising Sales
- E. Coordinate setup day before Show
 - F. Contact Tax Office
 - G. Complimentary Tickets, Workers passes, Group passes, Parking
 - H. Special Show parking for Treasurer and Ticket Sales
 - I. Make copy of "Duties" sheet for each chairperson at beginning of preparations for Show.

II. Dealer Chairperson

- A. Send out contract with cover letter to prospective dealers
- B. Collect fees - Turn fees over to Treasurer upon receipt
- C. Get list of dealer displays and their needs (i.e., lighting, cases, display footage) and forward to Display Chairperson
- D. Provide dealers with ribbon and name tag for proper identification.

- E. Obtain tax information from _____ and distribute to dealers
- F. Give any meal tickets to dealers (limit two per dealer)
- G. Make sure dealers do not have any improper items
- H. Thank dealers near end of Show for their support and attendance

III. Advertising/Publicity Chairperson

- A. After meeting with Show Chair once the Theme and Flyer design are agreed upon
 - 1. Print _____ copies of flyers for distribution to:
 - a) Gem Palette
 - b) State Clubs
 - c) Businesses
 - d) Other Shows
- B. Notify Gem magazines to place information of next Show -
Dates, Times, Place
- C. Collect all information from various Chairs as necessary for advertising.
- D. Contact
 - 1. Nebraska Tourism
 - 2. Chamber of Commerce

3. City Libraries
 4. Journal Star - also special feature in "Focus"
 5. Other newspapers
 6. Television
 7. Radio
- E. Discount Cards for mailing (supply to Ticket Sales Chair)
 - F. Radio, TV, Show Interviews
 - G. Signs around city
 - H. Write copy for Radio, TV, etc.
 - I. Show Traveling case
 - J. Mayor Proclamation
 - K. Any promo prior to Show including mall Special Display

IV. Floor Chairperson

- A. Lay out floor design
- B. Assign all dealer/demonstrator locations
- C. Assign all Show spaces
- D. Get electrical contractor if needed
- E. Get name for emergency electrical repair during Show
- F. Give layouts to facility one month prior to Show

- G. Rent tables and chairs
- H. Make sure all equipment is in place
- I. Control move "in" and "out"
- J. Control "vehicle" movement "before" and "after" Show

*Pershing employees not to park on ramp.

V. Demonstrators (selling/non-selling)

- A. Contact demonstrators
- B. Mail out contracts at least 60 days prior to Show
- C. Coordinate space/needs with Floor Chair
- D. Floor Chair will assign space/location
- E. Collect any fees from selling demonstrators
- F. Forward to Treasurer
- G. Relay information to
 - 1. Advertising Chair
 - 2. Floor Chair
- H. Provide ribbons and name tags for proper identification

VI. Special Feature Displays Chairperson

- A. Contact people for special displays
- B. Make sure spaces are assigned by Floor Chair

- C. Reserve cases if needed
- D. Inquire of any special needs (i.e., power requirements, other/any costs incurred by displays)
- E. Relay information to
 - 1. Advertising Chair
 - 2. Handout Program Chair

VII. Displays (Club and Guest) Chair

- A. Get applications
- B. Inventory of available cases (styles and size)
- C. Assign footage space and/or cases
- D. Leave ample space between display cases
- E. Coordinate with Floor Chair
- F. Contact other clubs for displays
 - 1. Inquire of any special needs

VIII. Educational Lectures/Shows Program Chairperson

- A. Contact people for appropriate lectures, slide shows, etc. Ask about special needs, equipment, or costs incurred
- B. Procure area for presentations
- C. Procure necessary equipment (i.e., slide projector, screen, etc.)

- D. Announce programs before presentation
- E. Provide Titles/Presenter names and date/time to
 - 1. Show Chairperson
 - 2. Advertising Chairperson
 - 3. Handout Programs Chairperson
- F. Procure gratuity checks from Treasurer for each presenter
- G. Provide ribbon and name tag for proper identification

IX. Juniors Chairperson

- A. Activities as can be accomplished
 - 1. Rock Race
 - 2. Gem Dig
 - 3. Raffle
 - 4. Fossil Dig
- B. Seek Assistant Chairs for each activity
- C. Give Junior members time slots and responsibilities to carry out activities
- D. Acquire necessary supplies/prizes for activities
- E. Limit Junior activity within reason on PA

X. Awards (Ribbons/Recognition) Chairperson

A. Acquire necessary ribbons

1. Dealers
2. Demonstrators
3. Program
4. Exhibitors
5. Club members/Junior members
6. Show committee

B. Print Appreciation Certificates (non-names)

C. Make up name tags for Club members and Guests, as needed

D. Special Awards

XI. Tickets/Gate Sales Chairperson

A. Purchase necessary tickets for admission sales

B. Acquire discount cards from Publicity Chair

1. Acquire postage from Treasurer
2. Acquire labels for patrons from previous Show
3. Place labels and postage on discount cards
4. Mail cards with non-Lincoln addresses three to four weeks prior to Show

5. Mail cards with Lincoln addresses ten to fourteen days prior to Show
- C. At least four weeks prior to Show, enlist volunteers to assist during Show hours
 - D. Set up time slots for assistants
 - E. Check with Show Chair regarding admissions
 - F. Acquire Show change from Treasurer
 - G. Supervise admissions
 1. Record sales at discretion of Show Chair (i.e., hourly, special time slots, etc. and regular admissions, discount, free passes, etc.)
 2. As soon as gate receipts warrant, return "change fund" to Treasurer
 3. Turn in all sales receipts at close of each Show day. Give an account of sales to
 - a) Treasurer
 - b) Show Chair
 - c) Facility Director

- H. At the close of the Show, make complete report of the number of admissions, sales amounts, special groups, courtesies, etc.

Make copies for

1. Show Chair
2. Next Show Chair
3. Treasurer
4. Secretary
5. Show file

- I. Count and preserve signed labels for next Show

XII. Security Chairperson

- A. Obtain guards for day and/or night duty (at the discretion of the Show Committee). Up through the year 2000, guards were secured through the Lancaster County Sheriff's Office.
- B. Inform officers of duties.
- C. Confirm hours and pay rates
- D. Approve all with Show Chair before final confirmation

XIII. Treasurer (Club/Show)

- A. Monitors all monies received or spent by authorized persons on the Show Committee and provides listings to Show Chair and/or designated chair.

- B. Currently (through 2001) acts as Facility Contracts Chair. Handles signed contracts with space provider and gives the Show Chair copies as needed. (The Club has contracted with Pershing Auditorium through 2005 and a preliminary deposit of \$200 for each year has been paid to reserve the space. It is credited in the General Ledger as "Prepaid Show Expense" and each year is then transferred to the current Show's expenses.)
- C. As per signed contracts, an additional \$700 is deposited by February 1 of each year. The Treasurer makes sure that the General Liability Insurance required by Pershing is in place and a Certificate of Insurance has been sent to Pershing at least 10 days prior to the Show.
- D. Provide change in the amounts determined for the Ticket Sales Chair, for Club related activities such as Junior Booth and Membership Booth. These funds are charged as SUSPENSE items and are returned in full. They are not recorded as Show profit.
- E. Pay all authorized bills, as presented by the various Chairs, in a timely manner to expedite a smooth and pleasant running of the Show.

- F. Contract for 2001 is complete as is. Beginning with the contract for 2002, the Treasurer or its designated emissary will contact Pershing at least 18 months prior to the event (September 2000) for a written quote for space rental. This must be brought before the Board of Directors, then the general membership, for acceptance or refusal. The quotes for table and chair rental remain the same on all current contracts.

XIV. Show Secretary

- A. Keep close contact with the Show Chair
- B. Assist with any/all correspondence as needed
- C. Take notes/minutes of Show meetings
- D. Maintain list of all Chairs as Show Chairman names them
- E. Maintain list of persons, businesses, addresses and phone numbers that may be required during the normal production of the Show
- F. Assist tracking of duties for all Chairs and their timely performance
- G. Keep a current Standard Operating Guidelines manual available. Encourage Chairs to be aware of their responsibilities according to the ROG.

XV. Facility Contracts Chairperson

A.

XVI. Breakfast/Food Chairperson

A. Coordinate time/place for any meals

B. Sell meal tickets

C. Provide tickets to Dealer Chair

D. Refreshments for setup day of Show

E. Approve with Show Chair before final confirmation

XVII. Club Booth Chairperson

A. Take applications for Club membership

B. Provide information

C. Handle all handouts of related activities of other Clubs,
Federation, future Shows, etc.

D. Sale of Club pins, patches, etc.

XVIII. Show Programs (Handouts) Chairperson

A. Get "copy" from

1. Club President ("Welcome")

2. Show Chair

B. List

1. Dealers
2. Demonstrators
3. Lecture/program times
4. Show Committee list
5. Locations directory of all Show activities

C. Sell advertising space for Program (prior to printing).

Prices/size at discretion of Show Committee

XIX. Raffle Chairperson

- A. Not applicable for every Show
- B. At the discretion of each Show Committee
- C. The Committee decides on item(s) for Raffle and determines sale price for tickets
- D. Procure item(s)
- E. Supply Advertising Chair all pertinent information
- F. Have Raffle Tickets printed
 1. Keep track of ticket numbers
 2. Monitor sales of all individuals
- G. Continue sale of ticket at Show until time of Drawing

- H. Turn over receipts to Treasurer with final report of sales and expenses.

XX. Silent Auction Chairperson

- A. Not applicable for every Show
- B. At the discretion of each Show Committee
- C. Acquire Auction items from Club members, other Clubs, Dealers, etc.
- D. Obtain tables and location of auction from Floor Chair
- E. Enlist volunteers to assist with auction
- F. Announce beginning and ending of each auction on P.A.
- G. Obtain from Show Treasurer
 - 1. Bidding sheets
 - 2. Pencils
 - 3. Change
 - 4. Watch or stopwatch for timing
- H. Collect funds from bidders
- I. Monitor each auction. Turn over each set of auction sheets and receipts to Treasurer
- J. Committee decides dispensing of receipts via scholarships, library funds, supplies for lapidary education, etc.

XXI. Handout Program - Advertising Sales

- A. Find businesses who want to take out advertising space in the show handout.

PAST

DEMONSTRATORS

NONSELLING

Judith Bay & Jayne Beers - Metalsmithing

Judith's address: 3117 S. 16th, Lincoln, 423-7058

Bill White & Roger Pabian - Non-faceting lapidary

Roger's address: 5301 X St., Lincoln 68504, 465-0144

In '99, Roger had his lapidary class for a non-selling demonstrator

Ken Kramer - Quartz crystals

Address: 5509 S. 51st, Lincoln 68516, 423-7951

Selling

David Heffelbower - Opal cutting

Address: 1819 Washington, Lincoln 68502

Marcia Eddy Hamilton - Wire wrap jewelry making

Address: 4903 Hillside St., Lincoln 68506

Pat Akin - Petrified Arizona Wood

Address: 5017 NW 6th St., Lincoln 68521, 477-1322

Delores and/or Barry Rose

Address: 1721 Dorreen St., Grand Island 68803

Mary McCarney - Painting on rocks

Address: Grand Island

Thomas Teague - Carving rocks

Jerry Moore

Francis Belohlavy

FORMS

RETAIL DEALERS AGREEMENT

This Agreement made between The Lincoln Gem & Mineral Club, Inc. (LGMC) and _____, hereinafter known as the "Retail Dealer".

LGMC shall provide the Retail Dealer with display/sales space during the ____ Annual Gem & Mineral Show, to be held at (Location) _____, on (Dates) _____ subject to the following conditions:

1. Size of the display/sales space shall be equally allocated among the Retail Dealers and each space shall consist of 32 feet each of frontage and backup tables. Other table arrangements may be possible to suit the dealer, however, the final decision rests with LGMC.
2. Subleasing of dealers spaces shall be prohibited.
3. The rental for the display/sales space shall be \$ _____ with the execution of this agreement. In the event that the Retail Dealer requests cancellation of this agreement, he must notify the Dealer Chairperson no later than (Date) _____. Payment will be refunded if notice of cancellation is received before the deadline. If cancellation is requested after the deadline, the payment may be refunded at the discretion of LGMC, if a replacement retail dealer can be found.
4. The display/sales space will be available for setup no later than at 12:01 p.m., but may be available as early as 10:00 a.m. (Date) _____. (Efforts will be made to make the site available as early as possible.) Spaces assigned according to the Floor Chairperson.
5. The hours of the show will be _____ a.m. to _____ p.m. on (Date) _____ and _____ a.m. to _____ p.m. on (Date) _____. The display/sales space shall be maintained during these hours until the close of the show.
6. LGMC will provide eight (8) tables, two (2) chairs and a reasonable amount of electrical power for lighting. If the Retail Dealer overloads an electrical circuit, that circuit will not be turned back on by the owner until the load on that circuit has been reduced (either by eliminating items drawing current or by using the Retail Dealer's own electrical extension cord to tap into another electrical outlet). Retail Dealer will provide their own table covers and all other material needed or necessary for their area. All tables within your sales area will be utilized by your merchandise display. Each Dealer shall provide all necessary power cords from the outlet supplied by LGMC.
7. Each Retail Dealer will be permitted free admission for two persons; dealer ribbons will be furnished.
8. All table coverings must be of flame retardant material. All power cords, machinery and lamps must be UL approved.
9. The Retail Dealer shall be responsible for the protection and security of his/her property. The show will provide after-hours house security.
10. The Retail Dealer shall hold the LGMC harmless from any claim or liability for loss or damage upon entrance and the exit of the show site and during occupancy of the assigned display/sales space.
11. The Retail Dealer shall ensure that all material which has been enhanced, treated, synthesized, dyed, laser treated, reconstituted, repaired or changed is so labeled. Retail Dealer will not promote, advertise, or make any claim or allusion to any purported mystical, therapeutic, curative, healing, or medicinal properties ascribed to any rock or mineral.

12. The sale of any item obtained from threatened or endangered species, either plant or animal, is prohibited.
13. In the event the show facility or an alternate site cannot be used, the dealer shall be refunded the full amount of the rental fee for his space.
14. Upon close of the show, Retail Dealer will have removed his/her property and vacated the premises no later than (Time & Date) _____ without damage to the premises. It is understood that if he/she has not vacated the premises by (Time & Date) _____ (the expiration of the lease for the premises) he/she may be liable to the City of Lincoln and LGMC for penalty of \$500.00 per hour or portion thereof for the time taken at expiration of the lease.
15. The Retail Dealer agrees that it will abide by, conform to and comply with all laws of the United States and the State of Nebraska, and all of the ordinances of the City of Lincoln, Nebraska, and the rules and regulations of City for the government and management of the premises, together with all rules and regulations of the Police & Fire Departments of the City, and will not do, or suffer to be done, anything on said premises, during the term of this agreement, in violation of any such rules, laws or ordinances, and if the attention is called to said Retail Dealer of such violation on the part of Retail Dealer or any person employed by or admitted to said premises by the Retail Dealer, said Retail Dealer will immediately desist from and correct such violations.
16. Each Retail Dealer shall be responsible to collect and remit sales tax to the State of Nebraska Department of Revenue, P.O. Box 94818, Lincoln, Nebraska 68509-4818.
17. Any hazardous materials or tools must be approved by the show chairperson, building, and State of Nebraska Fire Marshal before setup. Tools must have proper guarding in place to protect the general public from harm. NONE OF THESE ITEMS WILL BE LEFT UNATTENDED DURING SETUP OR SHOW HOURS.

Check as needed:

- I will display
- I will not display
- I will need a display case
- I will not need a display case
- I will need power for my case

My display will be _____ material.

Dealer Chairperson, _____ Annual Show
 Lincoln Gem & Mineral Club, Inc.
 P.O. Box 5342
 Lincoln, NE 68505

Retail Dealer:

By: _____

By: _____

Dated: _____

Dated: _____

(Please Print)

This contract must be returned to the dealer chairperson no later than (Date) _____.

Return both copies for signatures and one will be returned to you.

SELLING DEMONSTRATOR AGREEMENT

This Agreement made between The Lincoln Gem & Mineral Club, Inc. (LGMC) and _____ hereinafter known as the "Selling Demonstrator".

LGMC shall provide the Selling Demonstrator with demonstration/selling space during the _____ Annual Gem & Mineral Show, to be held at _____ on (Dates) _____ subject to the following conditions:

1. The Selling Demonstrator may sell, at the show, one line of product and/or service which he/she produces; that he/she has a valid State of Nebraska Tax I.D. number; that he/she is basically a hobbyist and only an occasional seller; and that he/she is not a professional dealer.
 2. Subleasing of the selling demonstrator spaces shall be prohibited.
 3. The Selling Demonstrator agree to pay \$ _____ basic booth plus 10% of gross sales over \$200.00
 4. The demonstration/sales space will be available for setup at _____ p.m. (Date) _____. (Efforts will be made to make the site available as early as possible.) Spaces assigned according to FLOOR CHAIRPERSON.
 5. The hours of the show will be _____ a.m. to _____ p.m. (Date) _____, and _____ a.m. to _____ p.m. (Date) _____. The demonstration/sales space shall be maintained during those hours until the close of the show.
- The Selling Demonstrator will furnish his/her own power cords, multiple electric box and lighting as required. The show will furnish 500 watts of power, two (2) tables and two (2) chairs. Additional tables are \$15.00 each if available and if requested one (1) week prior to set up day.
7. All table covering must be of flame retardant material. All power cords must be UL approved along with any lamps. Machinery must be in a safe and reasonable operating condition. Selling demonstrators shall furnish table covers
 8. The Selling Demonstrator will be responsible for the protection and security of his/her property. The show will provide after-hours security.
 9. The Selling Demonstrator will hold LGMC harmless from any claims for liability for loss or damage upon entrance and the exit of the show site and during occupancy of the assigned selling demonstration space.
 10. The Selling Demonstrator will ensure that all material which has been enhanced, treated, synthesized, dyed, laser treated, reconstituted, repaired or changed is so labeled. Selling Demonstrator will not promote, advertise, or make any claim or allusion to any purported mystical, therapeutic, curative, healing, or medicinal properties ascribed to any rock or mineral.
 11. The sale of any item obtained from threatened or endangered species, either plant or animal, is prohibited.
 12. In the event of inability of the club to provide the selling demonstration space, its liability shall be limited to the return of all rental fees paid.

13. Upon close of the show, Selling Demonstrator will have removed his/her property and vacated the premises no later than _____ p.m. (Date) _____ without damage to the premises. It is understood that if he/she has not vacated the premises by _____ p.m. (Date) _____ (the expiration of the lease for the premises) he/she may be liable to the City of Lincoln and LGMC for penalty of \$500.00 per hour or portion thereof for the time taken at expiration of the lease.
14. The Selling Demonstrator agrees that it will abide by, conform to and comply with all laws of the United States and the State of Nebraska, and all of the ordinances of the City of Lincoln, Nebraska, and the rules and regulations of City for the government and management of the premises, together with all rules and regulations of the Police & Fire Departments of the City, and will not do, or suffer to be done, anything on said premises, during the term of this agreement, in violation of any such rules, laws or ordinances, and if the attention is called to said Selling Demonstrator of such violation on the part of Selling Demonstrator or any person employed by or admitted to said premises by the Selling Demonstrator, said Selling Demonstrator will immediately desist from and correct such violations.
15. Each Selling Demonstrator shall be responsible to collect and remit sales tax to the State of Nebraska Department of Revenue, P. O. Box 94818, Lincoln, Nebraska 68509-04818.
16. Dispersal of business card will be made at selling demonstration booth only, must be related to the product produced by the selling demonstrator, and not to provide other services to the general public.
17. Any hazardous materials or tools must be approved by the show chairperson, building, and State of Nebraska Fire Marshal before set up. Tools must have proper guarding in place to protect the general public from harm. **NONE OF THESE ITEMS WILL BE LEFT UNATTENDED DURING SET UP OR SHOW HOURS.**
18. In the event that the Selling Demonstrator requests cancellation of this agreement, he must notify the Show Chairman not later than (Date) _____. Payment will be refunded if notice of cancellation is received before the deadline. If cancellation is requested after the deadline, the payment may be refunded by discretion of LGMC if a replacement selling demonstrator can be found.

<p style="text-align: center;">Show Floor Display Check as needed:</p> <p><input type="checkbox"/> I will display</p> <p><input type="checkbox"/> I will not display</p> <p><input type="checkbox"/> I will need a display case</p> <p><input type="checkbox"/> I will not need a display case</p> <p><input type="checkbox"/> I will need power for my case</p>	<p style="text-align: center;">MY INVENTORY WILL CONSIST OF THE FOLLOWING ITEMS ONLY (SUBJECT TO APPROVAL BY COMMITTEE)</p> <p>_____</p> <p>_____</p> <p>_____ material.</p>
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Show Chairperson, _____ Annual Show
Lincoln Gem & Mineral Club, Inc.
P.O. Box 5342
Lincoln, NE 68505

Selling Demonstrator:

By: _____

By: _____

(Please Print)

Dated: _____

Dated: _____

This contract should be returned to the Show chairman no later than (Date) _____.

Return both copies for signatures and one will be returned to you.

Contract is not received by (Date) _____ it will be up to the Show Chairperson whether the Selling Demonstrator shall be allowed to have a booth.

NON-SELLING DEMONSTRATOR AGREEMENT

This Agreement made between The Lincoln Gem & Mineral Club, Inc. (LGMC) and

_____ hereinafter known as the "Non-Selling Demonstrator".

LGMC shall provide the Non-Selling Demonstrator with demonstration space during the _____ Annual Gem & Mineral Show, to be held at (location) _____ on (Date) _____ subject to the following conditions:

1. Subleasing of non-selling demonstrator spaces shall be prohibited.
2. The demonstration space will be available for setup at _____ p.m. (Date) _____. (Efforts will be made to make the site available as early as possible.) Spaces assigned according to order of arrival for setup.
3. The hours of the show will be _____ a.m. to _____ p.m. (Date) _____, and _____ a.m. to _____ p.m. (Date) _____. The non-selling demonstration space shall be maintained during those hours until the close of the show.
4. The Non-Selling Demonstrator will furnish his/her own power cords, multiple electric box and lighting as required. The show will furnish 500 watts of power, two (2) tables and two (2) chairs. Additional tables if they are available and if requested one (1) week prior to set up day.

All table covering must be of flame retardant material. All power cords must be UL approved along with any lamps. Machinery must be in a safe and reasonable operating condition. Non Selling demonstrators shall furnish table covers
6. The Non-Selling Demonstrator will be responsible for the protection and security of his/her property. The show will provide after-hours security.
7. The Non-Selling Demonstrator will hold LGMC harmless from any claims for liability for loss or damage occurring on and during occupancy of the assigned demonstration space.
8. The Non-Selling Demonstrator will not promote, advertise, or make any claim or allusion to any purported mystical, therapeutic, curative, healing, or medicinal properties ascribed to any rock or mineral.
9. The display of any item obtained from threatened or endangered species, either plant or animal, is prohibited.
10. Upon close of the show, the Non-Selling Demonstrator will have removed his/her property and vacated the premises no later than _____ p.m. (Date) _____ without damage to the premises. It is understood that if he/she has not vacated the premises by _____ p.m. (Date) _____ (the expiration of the lease for the premises) he/she may be liable to the City of Lincoln and LGMC for penalty of \$500.00 per hour or portion thereof for the time taken at expiration of the lease.

11. The Non-Selling Demonstrator agrees that it will abide by, conform to and comply with all laws of the United States and the State of Nebraska, and all of the ordinances of the City of Lincoln, Nebraska, and the rules and regulations of City for the government and management of the premises, together with all rules and regulations of the Police & Fire Departments of the City, and will not do, or suffer to be done, anything on said premises, during the term of this agreement, in violation of any such rules, laws or ordinances, and if the attention is called to said Non-Selling Demonstrator of such violation on the part of Non-Selling Demonstrator or any person employed by or admitted to said premises by the Non-Selling Demonstrator, said Non-Selling Demonstrator will immediately desist from and correct such violations.
12. Dispersal of business card will be made at Non-Selling Demonstration booth only, must be related to the product produced by the Non-Selling Demonstrator, and not to provide other services to the general public.
13. Any hazardous materials or tools must be approved by the show chairperson, building, and State of Nebraska Fire Marshal before set up. Tools must have proper guarding in place to protect the general public from harm. **NONE OF THESE ITEMS WILL BE LEFT UNATTENDED DURING SET UP OR SHOW HOURS.**
14. In the event that the Non-Selling Demonstrator requests cancellation of this agreement, he must notify the Show Chairman not later than (Date)_____.

<p style="text-align: center;">Show Floor Display Check as needed:</p> <p><input type="checkbox"/> I will display</p> <p><input type="checkbox"/> I will not display</p> <p><input type="checkbox"/> I will need a display case</p> <p><input type="checkbox"/> I will not need a display case</p> <p><input type="checkbox"/> I will need power for my case</p>	<p style="text-align: center;">MY INVENTORY WILL CONSIST OF THE FOLLOWING ITEMS ONLY (SUBJECT TO APPROVAL BY COMMITTEE)</p> <hr/> <hr/> <hr/> <p style="text-align: right;">_____ material.</p>
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Show Chairperson, _____ Annual Show
Lincoln Gem & Mineral Club, Inc.
P.O. Box 5342
Lincoln, NE 68505

Non-Selling Demonstrator:

By: _____

By: _____

(Please Print)

Dated: _____

Dated: _____

This contract should be returned to the Show Chairperson no later than (Date)_____

Return both copies for signatures and one will be returned to you.

If contract is not received by (Date)_____ it will be up to the Show Chairperson whether the Non-Selling Demonstrator shall be allowed to have a booth